

## IEP Process – STEP BY STEP

This guide explains each step in the special education process. In each step, learn what happens, who is involved, and the timelines associated. Tips for parents are also included. While it is important to understand the process, it is just as important to communicate effectively and build relationships with school personnel. Be sure to check out the other tools included in this section on **collaboration and communication**.

We would also recommend that you check out the “2012 IDEA Manual” for parents. The IDEA manual was developed by The Arc of Texas and Disability Rights Texas. This manual is written in parent friendly language and clearly describes the special education process. It also provides sample letters and resources for parents. You can download the manual for free from the [Disability Rights TX](#) or the [Arc of Texas](#) websites.

### The Special Education Process: Step-by-Step:

- Step 1: [Request for Evaluation \(Referral\)](#)
- Step 2: [Review of Existing Evaluation Data \(REED\)](#)
- Step 3: [Notice of Rights](#)
- Step 4: [Parent Consent](#)
- Step 5: [Evaluation Process](#)
- Step 6: [ARD/IEP Planning Conference](#)
- Step 7: [The ARD/IEP Meeting](#)
- Step 8: [On-going Assessment and Data Collection](#)
- Step 9: [Examine Data and Make Recommendations](#)

### What Parents Need to Know

There are many tools in addition to this website for you to use to learn more about the special education process:

#### [Legal Framework for the Child Centered Process](#)

- [Parent’s Guide to the Admission, Review, and Dismissal Process](#)
- [Notice of Procedural Safeguards](#)

#### [Simple ARD Agenda](#)